

FINCHAM PARISH COUNCIL

Minutes of an Ordinary Meeting of Fincham Parish Council held on **Wednesday 24 January 2024** starting at **7.00pm** in **Fincham Memorial Hall**, High Street, Fincham, King's Lynn, PE33 9EJ

Present:

Councillors: C O'Brien (Chairman), S Blackmur, B Ponder, D Stringer & J Lunan

Borough Cllr Moriarty (until 8.05pm)

Borough Cllr Devulapalli

Clerk (Locum) – K Walker

Press: 0

Public: 0

1. Apologies for absence

Cllrs A Desborough, R Desborough, R Underhill & County Cllr Long

2. Declarations of interests / Dispensation requests

Cllrs Ponder & Stringer - 7.6

3. Minutes of meeting held on 22 November 2023

Approved by all as true record of meeting & signed by Chairman. Proposed: Cllr Lunan, seconded: Cllr Stringer, all in favour

4. Public forum

None

5. Reports

5.1. NCC – None

5.2. BCKLWN – Cllrs Moriarty & Devulapalli provided an update on Borough matters including Active Travel Grants, Energy Efficiency Schemes/Initiatives & Biodiversity

6. Matters arising from previous minutes

None

7. Finance

7.1. Bank signatories – Cllr Blackmur advised he was now able to access the bank & process payments. Clerk confirmed John Delderfield had been removed as a signatory

7.2. Expenditure – Payments list as detailed approved by all. Proposed: Cllr Blackmur, seconded: Cllr Stringer

Signed:..... (Chairman)

Date:.....

Method	Description	Supplier	Net	VAT	Total
S/O & BACS	Staff costs / expenses (Dec)	HMRC / Clerk	1,197.58		1,046.90
D/D	Street lighting electric	N Power	41.25	2.06	43.31
D/D	Allotment water supply	Wave	75.16		75.16
BACS	Training	NPTS	55.00		55.00
D/D	Bottle bank emptying	URM (UK) Ltd	12.96	2.59	15.55
	Bank charges	Unity Trust Bank	18.00		18.00
S/O, BACS & D/D	Staff costs / expenses (Jan)	HMRC / Clerk	894.58		894.58
D/D	Street lighting electric	N Power	42.41	2.12	44.53
BACS	Newsletter printing	Limetree Printing	27.00		27.00
	Total		2,363.94	6.77	2,370.71

PRE-APPROVED

BACS	Donation	Memorial Hall	500.00		500.00
------	----------	---------------	--------	--	--------

- 7.3. Reconciled cashbook – Cllr O’Brien confirmed the bank reconciliation/s (to 31 December 2023) against the bank statements to be correct
- 7.4. Quarter 3 finance report had been circulated to all members by the Clerk prior to the meeting. The review was accepted by all. Proposed: Cllr Blackmur, seconded: Cllr Ponder, all in favour
- 7.5. Budget & precept for 2024/25 – An updated budget had been prepared by the Clerk & circulated to all Councillors. To meet increased costs & balance the budget for expenditure with the budget for income it was agreed by all to set the precept at £11,370. Using latest taxbase figures this represents a Band D charge of £59.34 which is an increase of 8.35% (9p weekly) from the previous year. Proposed: Cllr Stringer, seconded: Cllr Ponder, all in favour
- 7.6. Donation of recycling credits – It was resolved to donate £500 to the Memorial Hall. Proposed: Cllr Lunan, Seconded: Cllr Blackmur

8. Planning

8.1. Consultations on applications - None

8.2. Decisions

- **23/01675/F** Timbers Lynn Road Fincham King's Lynn Norfolk PE33 9HE - Full Planning Application for Building to Replace Existing Function Space Wedding Venue Marquee **Application Permitted 15 December 2023 Delegated Decision**
- **23/01969/F** Old Post Office High Street Fincham King's Lynn Norfolk PE33 9EJ - Extension to rear of property following removal of conservatory, utility wall and outbuilding **Application Permitted 20 December 2023 Delegated Decision**
- **23/01970/LB** Old Post Office High Street Fincham King's Lynn Norfolk PE33 9EJ - Listed Building Application: Extension to rear of property following removal of conservatory, utility wall and outbuilding **Application Permitted 19 December 2023 Delegated Decision**
- **23/00258/TREECA** 8 California Fincham King's Lynn Norfolk PE33 9EP - Apple (T1) - Remove (fell) to near ground level and treat stump to inhibit regrowth, due to subsidence, no replanting due to subsidence risk. Ash (T3) - Remove (fell) to near ground level and treat stump to inhibit regrowth, due to subsidence, no replanting due to subsidence risk. **Tree Application - No objection 8 January 2024 Delegated Decision**

9. Parish Matters

9.1. Return of health & safety inspection sheets – Four, no action needed. No issues reported

9.2. Nature Reserve – Cllr Stringer said some brambles needed addressing which he would endeavor to do on his next visit

9.3. Allotments

a) Agricultural – It was resolved for Cllrs O’Brien & Blackmur to sign the surrender agreement on behalf of Fincham Parish Council. Proposed: Cllr Stringer, seconded: Cllr Ponder, all in favour

b) Garden – Cllr Lunan confirmed there was no need for a skip or clearance company

Signed:..... (Chairman)

Date:.....

- 9.4. SAM2 – A report prepared by Cllr R Desborough was circulated prior to the meeting. It was suggested the SAM2 reporting requirements & outstanding siting issues be discussed at the next meeting
- 9.5. TROD – The Highways Engineer advised phase 1 of the TROD was almost complete with just a small section to have its final layer of stone added when the bitumen pot had been fixed. Clerk to chase progress & include TROD update in newsletter & on Facebook.
The Highways Engineer had provided a quote for phase 2, to proceed funding would need to be applied for. Parish Partnership is expected to reopen in December 2024, CIL funding usually opens in January & July. County Cllr Long would also be approached after his offer to help with TROD funding
- 9.6. Chalk Pit registration – The solicitors advised Land Registry required more information. It was decided that Cllr Blackmur would be the best person to assist with the preparation of a further statement & coordinate the collation of information regarding evidence of specific acts of possession. Clerk to notify the solicitors & forward his contact details

10. Correspondence

All correspondence of note circulated to Councillors prior to meeting. The Clerk ran through the following items & Council agreed the required action:

- Your Visit West Norfolk Entry – include Nature Reserve & circular walk, Clerk to action
- Hedgehog Highway Project – no action
- UCL Centre for Advanced Spatial Analysis letter of thanks – noted
- Employee update – noted
- Norfolk Minerals and Waste Local Plan - Notification of Submission - noted
- Biodiversity Policy – Borough Cllr Devulapalli sent to Clerk who will circulate to councillors

11. Newsletter

The Winter edition is expected to be ready & distributed in late January or early February

Items for inclusion: Use of waste bins for dog waste reminder, TROD update (& photos), precept update, Speed Watch Coordinator & team volunteer request & Borough Council energy efficiency scheme/initiatives contact information

Number of copies required: 270

Cllr. Ponder to coordinate the delivery schedule. Clerk provided Cllr. Ponder with envelopes & stamps for the 11 difficult to reach properties

12. Internal Council Affairs

Cllrs O'Brien, Ponder & Stringer to sort 3 x crates of historical council documentation (currently being stored by Cllr O'Brien)

13. Agenda items for next meeting

Purchase of items for garden allotments, SAM2 reporting requirements / outstanding siting issues, review of earmarked reserves & transfer to savings account

14. Date of next meeting

Wednesday 20 March 2024 at 7pm – Annual Parish Assembly followed by an Ordinary Meeting

Meeting closed: 8.31pm