



**Fincham Parish
Council**

Full Council Meeting

Councillors are hereby summoned to an Ordinary Meeting of Fincham Parish Council on **Wednesday 22 November 2023 at 7pm** in **Fincham Memorial Hall**, High Street, Fincham, King's Lynn, PE33 9EJ for the purposes of transacting the following business. Members of the press and public are invited to attend.

K Walker

Clerk (Locum)

finchampc@gmail.com

Date of issue: 17/11/2023

Public participation is permitted during the public forum, 15 minutes maximum (3 minutes per person) unless directed by the chairman of the meeting. Only business on this agenda (for anything else, please contact the Clerk for inclusion at a future meeting).

Agenda

- 1. To elect a Chairman** (for this meeting only) – Chairman to sign Declaration of Acceptance of Office
- 2. To elect a Vice Chairman** – Vice Chairman to sign Declaration of Acceptance of Office
- 3. To consider accepting apologies for absence**
- 4. To receive declarations of interest on items on the agenda & consider any requests for dispensation**
- 5. To agree minutes of meeting held on 27 September 2023***
- 6. Public forum**
- 7. Reports**
 - 7.1. Police – PC Cowen, Beat Manager (Fincham area)
 - 7.2. NCC – County Cllr B Long
 - 7.3. BCKLWN – Borough Cllr J Moriarty / Cllr P Devulapalli
- 8. To report on matters arising from previous minutes or not elsewhere on the agenda (information only)**
- 9. Finance**
 - 9.1. Bank signatories - update
 - 9.2. Receive details of monthly receipts
 - 9.3. Approve monthly expenditure*
 - 9.4. Review reconciled cashbook*
 - 9.5. Quarter 2 finance review*
 - 9.6. Draft budget for 2024/25
 - 9.7. National Salary Award 2023-24
 - 9.8. The Pensions Regulator - re-declaration of compliance
 - 9.9. Consider appointment of Internal Auditor

* Supporting documentation

10. Planning

10.1. Consultations on applications

23/01675/F Full Planning Application for Building to Replace Existing Function Space. Wedding Venue Marquee Timbers Lynn Road Fincham King's Lynn Norfolk PE33 9HE

23/01969/F Extension to rear of property following removal of conservatory, utility wall and outbuilding Old Post Office High Street Fincham King's Lynn Norfolk PE33 9EJ

23/01970/LB Listed Building Application: Extension to rear of property following removal of conservatory, utility wall and outbuilding Old Post Office High Street Fincham King's Lynn Norfolk PE33 9EJ

10.2. Decisions received

11. Parish matters

- 11.1. Return of health & safety inspection sheets / report issues requiring attention
- 11.2. Nature Reserve – update
- 11.3. Allotments a) Agricultural - update on surrender of land b) Garden - receive update, consider requests from plot holders to keep chickens / bees & consider any required expenditure
- 11.4. Community Speed Watch – update & consider next steps
- 11.5. SAM2 – update
- 11.6. TROD – update
- 11.7. Dog waste bins / labels – update & consider next steps
- 11.8. Defibrillator – display of code update

12. To hear correspondence received & consider action

13. Newsletter

Date of next edition, items & number of copies

14. To review & adopt Parish Council documents*

- 14.1. Members' Handbook; Risk Management Assessment; Business Recovery Map/Continuity Plan; Information available under the Model Publication Scheme. Data Protection Policy

15. To propose agenda items for next meeting

16. To confirm meeting dates for 2024* including the date of the next meeting

Wednesday 24 January 2024 at 7pm for an Ordinary Meeting

* Supporting documentation