

Full Council Meeting

Councillors are hereby summoned to an Ordinary Meeting of Fincham Parish Council on **Wednesday 26 July 2023 at 7pm** in **Fincham Memorial Hall**, High Street, Fincham, King's Lynn, PE33 9EJ for the purposes of transacting the following business. Members of the press and public are invited to attend.



**Fincham Parish
Council**

K Walker

Clerk (Locum)

finchampc@gmail.com

Date of issue: 21/7/2023

Public participation is permitted during the public forum, 15 minutes maximum (3 minutes per person) unless directed by the chairman of the meeting. Only business on this agenda (for anything else, please contact the Clerk for inclusion at a future meeting).

Agenda

- 1. To consider accepting apologies for absence**
- 2. To receive declarations of interest on items on the agenda & consider any requests for dispensation**
- 3. To agree minutes of meeting held on 17 May 2023***
- 4. Public forum**
- 5. To consider Co-option applications* / Declarations of Acceptance of Office**
- 6. To agree the assignment of tasks to councillors (if applicable) / Consider creation & appoint members to Grounds Maintenance Working Group**
- 7. To consider bank signatories**
- 8. To consider training for Chairman & Councillors**
- 9. Reports**
 - 9.1. BCKLWN – Borough Cllr. J Moriarty / Cllr. P Devulapalli
- 10. To report on matters arising from previous minutes or not elsewhere on the agenda (information only)**
- 11. Finance**
 - 11.1. Consider benches located at Memorial Hall on Assets Register
 - 11.2. Review & agree insurance policy for 2023/24
 - 11.3. Receive details of monthly receipts
 - 11.4. Approve monthly expenditure*
 - 11.5. Review reconciled cashbook*
 - 11.6. Quarter 1 finance review*
- 12. Planning**
 - 12.1. Consultations on applications
 - 12.2. Decisions received

* Supporting documentation

13. Parish matters

- 13.1. Return of health & safety inspection sheets / report issues requiring attention
- 13.2. Allotments a) Agricultural - receive update & consider how to proceed b) Garden - receive update & consider how to proceed
- 13.3. SAM2 – update & consider any equipment that may require purchasing
- 13.4. Facebook page - update

14. To hear correspondence received & consider action

- Westcotec – Cease of street light maintenance contract
- RAF Marham Families Day – Invitation allocation
- CASA - Fire risk monitor request

15. Internal Council Affairs

- 15.1. Sorting & storage of crates of historical council documentation

16. To propose agenda items for next meeting

17. To confirm date of next meeting

Wednesday 27 September 2023 at 7pm for an Ordinary Meeting