

FINCHAM PARISH COUNCIL

Minutes of an Ordinary Meeting of Fincham Parish Council held on **Wednesday 22 March 2023** starting at **7.10pm** in **Fincham Memorial Hall**, High Street, Fincham, King's Lynn, PE33 9EJ

Present:

Councillors: J Delderfield (Chairman), A Desborough, C O'Brien, B Ponder, Cllrs S Blackmur, A Hudson-Smith, S Hudson-Smith & D Stringer

Borough Cllr M Howland

Clerk (Locum) – K Walker

Press: 0

Public: 6

1. Apologies for absence

None

2. Declarations of interests

None

3. Public forum

A member of the public asked why the budget for the bench had increased and said Fincham Parish Council should be on social media.

Another asked about speeding measures. The Police representative present advised there is an active Community Speed Watch Scheme Team & a speeding van currently attends monthly

4. Reports

4.1. Neighbourhood Watch – An overview of Neighbourhood watch was given by PC Paula Gilluley who explained it was run independently of the Police so needed a volunteer. Further details will be sent to Clerk

4.2. BCKLWN – A report provided by Borough Cllr M Howland to be circulated to all Councillors

5. Minutes of meeting held on 25 January 2023

Accepted by all as true record of meeting & signed by Chairman. Proposed: Cllr B Ponder, Seconded: Cllr C O'Brien

6. Matters arising from previous minutes

None

7. Finance

7.1. Expenditure - Payments list as detailed approved by all. Proposed: Cllr S Blackmur Seconded: Cllr A Desborough

PRE-APPROVED				
BACS	Bench installation	Mark Errington	287.00	287.00

Signed:..... (Chairman)

Date:.....

Method	Description	Supplier	Net	VAT	Total
Cheque	Newsletter printing	Limetree Printing	26.00		26.00
D/D	Bottle bank emptying	URM (UK) Ltd	10.80	2.16	12.96
Cheque	Defibrillator	Heart 2 Heart Norfolk	1,000.00		1,000.00
Cheque	Staff costs / expenses (Feb)	HMRC / Clerk	1,113.36		1,113.36
	Bank charges	Unity Trust Bank	8.00		8.00
D/D	Street lighting electric	N Power	18.99	0.95	19.94
Cheque & BACS	Staff costs / expenses (Mar)	HMRC / Clerk	1,848.87		1,848.87
D/D	Street lighting electric	N Power	16.68	0.83	17.51
Cheque	Bottle bank emptying	URM (UK) Ltd	21.60	4.32	25.92
BACS	Software licence	Starboard Systems Ltd	139.32	27.86	167.18
BACS	Bench	MJ Elliot	950.00	190.00	1,140.00
D/D	Water	Wave	6.08		6.08
BACS	Newsletter printing	Limetree Printing	26.00		26.00
BACS	Bench engraving	MJ Elliot	142.00	28.40	170.40
Cheque	Defibrillator fitting	Neil Whicker	41.67	8.33	50.00
D/D	Fees	ICO	35.00		35.00
	Bank charges	Unity Trust Bank	18.00		18.00
Total			5,422.37	262.85	5,685.22

7.2. Reconciled cashbook - Cllr J Delderfield confirmed the bank reconciliation/s (to 28 February 2023) against the bank statement/s to be correct

7.3. Grounds maintenance costs (for 2023)

The quote was reviewed and discussed and due to the costs being significantly higher than the amount budgeted it was agreed by all to make reductions as follows: -

- 1) Church, Rose Gardens & Area 123 grass cutting – reduce from fortnightly to every 4 weeks
 - 2) Church spraying - remove
 - 3) Footpaths grass cutting - already reduced from 3 to 2 occasions but contractor been asked to clarify the location of footpaths. Once known it would be decided how to proceed
- Proposed: Cllr S Hudson-Smith, Seconded: Cllr S Blackmur. Clerk to request notification when work has taken place

7.4. Reinvestment of £2500 (part of proceeds from matured 12-month fixed interest bond)

United Trust Bond Account to be closed upon maturity. Funds will be sent to Unity Current Account. £2500 to be transferred to Unity Instant Access Savings Account.

Proposed: Cllr S Blackmur, Seconded: Cllr C O'Brien

8. Planning

8.1. Consultations on applications

- **22/02070/O** Proposed erection of single, detached, dwelling Land S of The Stables Paddock Lane Fincham Norfolk
Response to Parish Consultation: **NO OBSERVATIONS**
- **23/00137/F** Two storey and single storey extension and alterations to existing dwelling Midway Lodge High Street Fincham King's Lynn Norfolk PE33 9EL
Response to Parish Consultation: **NO OBSERVATIONS**
- **23/00078/F** Construction of one single storey dwelling Land E of the Memorial Hall High Street Fincham KINGS LYNN Norfolk PE33 9EJ
Response to Parish Consultation: **OBJECT** to the application because 1) It is in front of the build line within a conservation area 2) The building type is not in keeping
- **23/00241/LB** Subdivision of bathroom and study, repairs and decoration Ivy House High Street Fincham King's Lynn Norfolk PE33 9EH
Response to Parish Consultation: **NO OBSERVATIONS**
- **23/00293/F** alterations to dwelling including replacing flat roof with pitched roof The Old Chapel Chapel Lane Fincham King's Lynn Norfolk PE33 9EN
Response to Parish Consultation: **NO OBSERVATIONS**

Signed:..... (Chairman)

Date:.....

- **23/00439/F** Single storey extension to rear of existing single storey dwelling The Bungalow High Street Fincham KINGS LYNN Norfolk PE33 9EL
Response to Parish Consultation: **NO OBSERVATIONS**

8.2. Decisions

- **23/00029/TREECA** 2 California Fincham Norfolk PE33 9EP - Reduce 4 damson trees by 1m. Fell 1 cherry and reduce 1 damson and 1 apple by 1m. Reduce silver birch by 2.0m and crown thin with Conservation Area
Tree Application - No objection 9 March 2023

9. Parish matters

- 9.1. Return of health & safety inspection sheets – Four, no action needed
- 9.2. Issues requiring attention - None
- 9.3. Nature Reserve – Nothing to report
- 9.4. Footpaths – Cllr A Desborough advised additional posts / plaques were now in place
- 9.5. Allotments – A report on garden allotments prepared by Cllr B Ponder was circulated to all Councillors. It included an update on the Community Payback Team who have been doing some great work. A skip may be required in the future. Woodchip no longer being provided, Clerk to follow up with CGM. No interest in agricultural plots has been expressed to date. Clerk to request a map, acreage & cost breakdown from NCC.
- 9.6. Speed Activated Messaging (SAM2) – Cllr J Delderfield would contact the two volunteers & brief them for when the SAM2 is back in Fincham
- 9.7. Community Speed Watch Scheme – A report prepared by Cllr B Ponder was circulated to all Councillors. A new volunteer came forward, Clerk to e-mail
- 9.8. Bench in layby opposite Memorial Hall – Wording decided as below. Proposed: Cllr D Stringer, Seconded: Cllr S Blackmur. 7 in favour, 1 objection

In Memory of Sarah Thorpe Clerk to Fincham Parish Council 2014 – 2022

- 9.9. Defibrillator – Cllr D Stringer confirmed it had been installed & was now active. Heart 2 Heart Norfolk had offered training if required. Clerk to request further details

10. Correspondence

All correspondence of note circulated to Councillors prior to meeting. The Clerk ran through the following items & Council agreed the required action:

- Parishioner e-mail - truck & lorry speed - Noted
- Parishioner e-mail - increased traffic/footpath improvement - Noted
- Rangers visit – Notify Clerk of any work required
- Parish Council Elections - Thursday 4 May 2023 – Refer to website & direct queries to BCKLWN or Clerk
- PFK Littlejohn – deadline to return AGAR to external auditor is Monday 3 July 2023 - Noted

11. Newsletter

11.1. Spring 2023 edition – distribution expected to be complete by 26/3/23. Clerk provided Cllr. Delderfield with envelopes and stamps for the 11 difficult to reach properties.

11.2. It was confirmed the next one would be the Summer edition, expected to be out sometime in June. Items for inclusion: Election update, defibrillator & bench

12. Agenda items for next meeting

Social media & hire of skip

13. Date of next meeting

Wednesday 17 May 2023 at 7pm for the Annual Meeting of the Parish Council

Meeting closed: 9.08pm

Signed:..... (Chairman)

Date:.....