

# FINCHAM PARISH COUNCIL

Minutes of an Ordinary Meeting of the Parish Council, duly convened on Wednesday 26<sup>th</sup> January 2022 at Fincham Memorial Hall. Commenced at 7.30pm with Cllr. John Delderfield in the Chair.

**Attending:**

- Cllr. Shaun Blackmur
- Cllr. John Delderfield
- Cllr. Abigail Desborough
- Cllr. Sonja Hudson-Smith
- Cllr. Andy Hudson-Smith
- Cllr. Cathy O'Brien
- Cllr. Barbara Ponder
- Cllr. Dave Stringer

Clerk – Lolly Dawson

No parishioners were in attendance.

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1. **Presentation**  
There was no presentation received.
2. **Appointment of Locum Clerk**  
It was AGREED to appoint Miss Lolly Dawson as Locum Clerk on a self-employed basis. PROPOSED Cllr Andy Hudson-Smith, seconded Cllr Cathy O'Brien.
3. **Apologies for Absence.**  
None.
4. **Declarations of Pecuniary Interests.**  
Cllrs Andy Hudson-Smith, Dave Stringer, Sonja Hudson-Smith and Barbara Ponder, did not vote on item 12.n.
5. **Public Forum.**  
No members of the public were present.  
District Cllr Geoffrey Hipperson addressed the Council regarding KLWNBC's recent work to put more resources into resolving the issue of fly-tipping throughout the borough.
6. **Minutes of Ordinary Meeting on 24<sup>th</sup> November 2021.**  
The Chairman asked councillors to look at the accuracy of the minutes, it was AGREED by all to accept the minutes as a true and correct record of the meeting, and they were signed by the Chairman. PROPOSED Cllr Barbara Ponder, seconded Cllr Dave Stringer.
7. **Matters Arising.**  
Residents have been contacted regarding trees on the green at The Hill, Cllr Dave Stringer distributed letters, residents to contact the Council with any feedback.
8. **Finance Matters.**  
**Item a. Approval of the monthly expenditure. No queries raised.** Payments List was APPROVED, PROPOSED Cllr Barbara Ponder, seconded Cllr Sonya Hudson-Smith.  
**Item b. A review of the reconciled cashbook was carried out.**  
**Item c. A Quarter 3 Finance Review was carried out.**  
**Item d.** The 2022/23 budget was discussed and reviewed and a precept of £9391.00 was RESOLVED, PROPOSED Cllr Abigail Desborough, seconded Cllr Shaun Blackmur.

Signed as a true record of the meeting:.....Date:.....

**9. Planning matters.**

**Item a. New applications:** None.

**Decisions from the Borough Council were NOTED:**

21/01997/PAGPD – Meadow View, 9 Marham Road, Single Storey Rear Extension. Prior Approval – Not required.

21/00212/TREECA – Talbot Manor Barn, Lynn Road, PE33 9HD. Trees in conservation area. NO OBJECTION.

**10. Health & Safety issues.**

**Item a. Issues requiring attention.**

- Footpath needs clearing of leaves in front of Talbot Manor.
- Footpath needs clearing of mud etc from Bretts Orchard to the garage.
- Chevron signs need cleaning.

It was AGREED for Cllr Abigail Desborough to report all highways concerns on behalf of the Council and send a copy of all reports to the Clerk.

**Item b. Return of Health & Safety Inspection sheets.** Two inspection sheets were returned. No action was needed at this time.

**11. Correspondence.**

All correspondence of note had been forwarded to members prior to the meeting.

- SNAP Meeting – It was AGREED for Cllr Abigail Desborough to attend.
- KLWNBC Small Grants Scheme.
- Transport East Consultation closing 30 January 2022.
- NCC Budget Consultation.
- Norfolk Police budget consultation.
- Marham Scouts – requires volunteers.

For further information on any items please contact the Clerk.

**12. Parish Affairs.**

**Item a. Nature Reserve.**

Cllr Dave Stringer reported that everything is in good condition. New signage has been ordered. Suspected higher than normal visitors. Grass-cutting, suggest cut through the reserve in March 2022 (CGM) further cuts as and when required. It was AGREED to renew the contract and request a cut in March.

**Item b. Footpaths and stiles.**

Cllr Abigail Desborough reported all stiles have been measured, work to be completed by the end of March. All damage on stiles has been reported to NCC Highways and work due to be completed.

**Item c. Allotment matters.**

Cllr Barbara Ponder reported that all plots are now allocated. Clerk to issue tenancy agreement to new tenant.

**Item d. Update on Speed activated messaging sign (SAM2).**

Cllr Cathy O'Brien reported on the SAM2 statistics.

For further information please contact the Clerk or Cllr O'Brien.

**Item e. Update on Community Speed Watch Scheme (CSW).**

Cllr Barbara Ponder reported that there are two new members, they have visited twice on Marham Road, Church two visits, garage one visit.

One member of public request regarding speed of traffic on Downham Road, last 12 months, 7 visits 18 speeding. MOP welcome to join the Speed Watch Team.

**Item f. Repairs to the map board.**

Awaiting feedback from the inspection to determine the state of the map.

**Item g. Update on funding for Trod (informal footpath) for western edge of A1122 to improve access to the Nature Reserve.**

Clerk applying for CIL funding, deadline 31.1.22. PPS funding already applied for.

**Item h. Free Recycling Programmes.**

Clothing Bank in place. Ink cartridge box awaiting delivery, Clerk to chase KLWNBC.

**Item i. First time registration of Chalk Pit.**

Clerk to contact solicitor with additional information.

**Item j. Additional tree on the green at The Hill.**

One public comment received by Chairman, public asked to write to the Clerk.

**Item k. Commemorations for the Queen's Platinum Jubilee in 2022 -**

It was AGREED to contact the Hall Committee to consider placing a temporary or permanent beacon on the recreation ground. Clerk to source quotes for a beacon. It was AGREED to set aside up to £1000.00 to go towards to Queens Jubilee Weekend. Clerk to contact the Hall Committee and suggest a collective meeting.

Signed as a true record of the meeting:.....Date:.....

**Item l. Defibrillator for the village.**

Clerk to write to the hall Committee to confirm permission to place defibrillator on the wall of the Village Hall. Council to maintain.

It was AGREED to accept the quote from Neil Whicker of £50.00 to install the defibrillator. It was AGREED to purchase the defibrillator and external locked cabinet from defibwarehouse.co.uk.

**Item m. To consider possible additional streetlighting**

It was AGREED to take no further action.

**Item n. To consider supporting the village hall funding application.**

Fincham Memorial Hall Committee are applying for CIL funding to upgrade the current toilets and include a disabled toilet. It was AGREED for the Parish Council to write in support of their CIL Funding application and it was AGREED to donate £500.00 PROPOSED Cllr Shaun Blackmur, seconded Cllr Abigail Desborough.

**13. Items for the next Newsletter**

The Village fete and Jubilee Celebrations  
Speed Watch – volunteers

**14. Items for the next agenda.**

None.

**15. Meeting dates for 2022 and date of next meeting.**

Meeting dates for 2022 would continue to be the fourth Wednesday of every other month from January. Exact dates given to councillors and to be put on the PC website and notice board.

The next meeting would be the Annual Parish Assembly on Wednesday 23<sup>rd</sup> March at 7pm followed by the Ordinary Meeting at 7.30pm.

**There being no further business, the meeting closed at 21:12pm**