



Fincham Parish Council

An Ordinary Meeting of the Parish Council will take place on Wednesday, 27th September 2017 at Fincham Memorial Hall. The meeting will commence at 7.30pm.

**All councillors are summoned to attend.
The Press and Public are welcome to attend.**

Agenda:

1. To consider apologies for absence
2. Declarations of Pecuniary Interest on agenda items
3. Public forum for electors to address the Council
4. To accept the minutes of the Ordinary meeting held on 26th July 2017
5. To report on matters arising from the minutes (information only)
6. Finance matters
 - a. Approve monthly expenditure
 - b. Review reconciled cashbook
7. Planning matters
8. To consider and receive reports on Health & Safety issues
 - a. To report issues requiring attention
 - b. Return of Health & Safety Inspection sheets
9. To hear Correspondence received
10. To consider Parish Affairs
 - a. Parish Partnership Scheme – Speed activated messaging sign (SAM2)
 - b. Community Payback Team work at the Allotments and Nature Reserve
 - c. Quote to remove dead Silver Birch tree in layby
 - d. Nominations to attend the RAF Marham Senior Citizens Christmas Lunch 2017
 - e. Parish Council Facebook page
 - f. Articles for next Parish Newsletter
 - g. Bus service to Norwich
11. To consider Internal Council Affairs
 - a. Review of Parish Council documents
 - Members' Handbook
 - Risk Management Assessment
 - Business Recovery Map/Continuity Plan
 - Information available under the Model Publication Scheme.
12. To propose agenda items for the next meeting
13. To confirm the date of the next meeting on 22nd November 2017 at 7.30pm.

Signed *Sarah Thorpe* S Thorpe: Clerk

Dated: 18.09.17