



Fincham Parish Council

An Ordinary meeting of the Parish Council will take place on Wednesday 26th October 2016 at Fincham Memorial Hall. The meeting will commence at 7.30pm.

**All councillors are summoned to attend.
The Press and Public are welcome to attend.**

Agenda:

1. To consider apologies for absence
2. Declarations of interest
3. Public forum for electors to address the Council
4. To accept minutes of the Parish Council meeting held on 24th August 2016 and the Planning Committee meeting held on 14th September 2016.
5. To report on matters arising from minutes (information only)
6. Finance matters
 - a. Approve monthly expenditure
 - b. Review reconciled cashbook
 - c. Clerk's training budget
7. Planning matters
8. To consider and receive reports on Health and Safety issues
 - a. Issues requiring attention
 - b. Health & Safety Inspection Sheets
9. To hear Correspondence received
10. To consider Parish affairs
 - a. Allotment plots
 - b. Nature Reserve - design for additional sign
 - c. Dog Waste Bin
 - d. Litter Bin at Memorial Hall
 - e. Grass cutting contract
 - f. Speed reduction sign (SAM2)
 - g. Nominations to attend RAF Marham Senior Citizens Christmas lunch 2016
11. To consider Internal Council affairs
 - a. Vacancy for Parish Councillor
 - b. External Auditors Report
 - c. Members' Handbook – to review and consider proposals for changes
 - d. Proposed changes to meeting dates for 2017
 - e. Distribution of newsletters
12. To propose agenda items for the next meeting
13. To agree the date of the next meeting

Signed *Sarah Thorpe*
S. Thorpe: Clerk

Dated: 17.10.16